

COURTNEY KIETZER

URBAN DESIGNER

Creative and innovative Planning Analyst with 4 years of progressive experience in municipal planning/community development with a multi-disciplinary background in Urban and Regional Planning and Geography. Certified in GIS with a Graduate Certificate in Local Government Management.

EXPERIENCE

2014 - Present CITY OF NORTH MANKATO Planning Analyst

- Created design guidelines for the city's downtown master plan.
- Proposed and implemented a housing revitalization program to promote reinvestment in the city's aging housing stock.
- Completed and presented economic impact analysis for the city's regional sporting complex generating \$3 Million annually.
- Created geodatabase and presented rental trend analysis to city council resulting in a rental density cap.
- Created and maintained performance measures for each department to track monthly progress towards set goals.
- Developed and deployed marketing materials for a variety of programs.
- Grant writing, including successfully receiving CDBG funding through HUD to fund low income revitalization projects.
- Proven ability to communicate in verbal and written forms.
- Successfully prepared for public, stakeholder, and business owner meetings, and worked with project teams to develop a vision for redevelopment projects.

2015 - 2016 MINNESOTA STATE UNIVERSITY, MANKATO Teaching Assistant

Prepared and presented weekly lab assignments for Intro to Geographic Information Systems (GIS) and GIS Practicum.

2014 - 2015 PRESERVATION ALLIANCE OF MINNESOTA Minnesota Main Street Intern

- Assisted with Main Street Basic Training Workshops
- Created and administered survey to Main Street Communities throughout the U.S.
- Compiled report on business transition planning

2011 - 2014 COMMUNITY BANK, MANKATO Bank Teller

Provided excellent customer service to bank customers who required financial services.

REFERENCES

John Harrenstein

City Administrator

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Rama Mohapatra

Professor, MNSU

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E: courtneykietzer@outlook.com

EDUCATION

2015 - 2017

M.S. GEOGRAPHY

Minnesota State University, Mankato

Graduate Certificate in Local Government Management

2010 - 2014

B.S. URBAN & REGIONAL STUDIES

Minnesota State University, Mankato

Certificate in Geographic Information Science

AWARDS

2014

GIS/LIS CONSORTIUM 1ST PLACE

Mapping and Analyzing Historic Buildings in Lincoln Park, Blue Earth County

SKILLS

ArcGIS

Adobe Creative Suite

MS Office Suite

SketchUp

Basic Python

ASSOCIATIONS

- Mankato Heritage Preservation Commission
- Twin Rivers Council for the Arts (TRCA)
- American Planning Association (APA)
- Association of American Geographers (AAG)